INSTRUCTIONS FOR SETTING UP YOUR ACCOUNT ON MYPATIENTVISIT.COM

Step 1: Click the link below or copy/paste it into your browser to access our practice on MyPatientVisit.com.

https://www.mypatientvisit.com/#/login?practiceID=YCHSIT

Step 2: From the home page, click the "Create One" icon at the bottom of the screen.

NOTE: If you have a preexisting portal account (that is not specifically with mypatientvisit.com), you will still need to create a new account.

Step 3: Fill in all Sign-In information in the provided fields and create a unique password for your account.

NOTE 1: First/Last name must match name on your patient record.
NOTE 2: If you wish to register with a username instead of an email address, click the hyperlink labeled "(or register by username)." Username registration requires possession of a Security Code (provided by our office).

Step 4: Read the full "Terms & Conditions" and click the acceptance checkbox.

Step 5: Click "Register" and complete appropriate steps in the following section.

For Users Who Registered with an Email Address: A screen displaying "A confirmation email has been sent to the email address" will appear (for initial registration, email confirmation is not required); Click "Continue."

For Users Who Registered with a Username:
a) A prompt will appear if no email was entered at initial account creation (in Step 3).
b) Select either option—"Go Back" (to provide an email address for this account to receive notifications from our office) or "Proceed Without Email."
c) Select three Security Questions from the provided dropdown menus.
d) Input appropriate answers and submit.

NOTE: Security questions cannot be changed once submitted.

Step 6: The "Connect to a Practice" page will appear.

Step 7: Fill in the provided information fields on the page.

NOTE: The link may autofill this information when clicked. If so, disregard this step.

Step 8: Click "Connect" and complete appropriate steps in the section below. Choose steps below, based on whether Email or Username was used to create account.

For Users Who Registered with an Email Address:

a) If all information is valid and matches patient record in the system, you will now see a "Safe Health Code" page.

b) Select method for receiving Safe Health Code (email, etc.). IMPORTANT NOTE: Do NOT close the MyPatientVisit page or browser window when retrieving Safe Health Code, as doing so will cancel out the registration process.

c) Retrieve Safe Health Code from selected method location (email inbox, etc.).

d) Input Safe Health Code.

e) Click "Connect."

For Users Who Registered with a Username: Proceed to Step 9.

Step 9: Patient Dashboard will appear, giving you authorized access to portal tools.

IMPORTANT NOTE: Users can link multiple patients (such as a child or spouse) to one MyPatientVisit.com account when given the required security code by the practice.

If you have any questions, please call us during business hours.

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Hours: Mon-Thurs 9:00am - 5:00pm, Fri 8:00am - 1:00pm